

e-Line d.o.o. Sarajevo



FMS.Sys

User Manual

Version 1.35

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BASIC INFORMATION

FMS.Sys is a new version of FMS.XP (first version published in 1997), which is financial management system for the World Bank projects. FMS.Sys is made using Microsoft Visual Studio and MS SQL as database. Basic functions of FMS.Sys are local accounting, FMR cash accounting and tender/contract management. Main modules of FMS.Sys are General Ledger , Accounts Payable and Receivable, Fixed Assets and Small Inventory, Financial FMR module, Technical FMR module and other Tools (Salaries /BH), Payment Orders etc.)

SYSTEM SET UP

Server:

One SQL Server (2000/2005) is required on LAN which will hold data for FMS.Sys. If you already have SQL Server, you can skip to installation of FMS.Sys. If you do not have SQL Server, browse installation CD, folder 3rdParty which contains MSDE2000 and MSSQL2005_Express free versions of SQL Server. After you install SQL Server, you should remember the name of it (usually the same as machine name), so all clients can connect to your SQL Server.

Configuration:

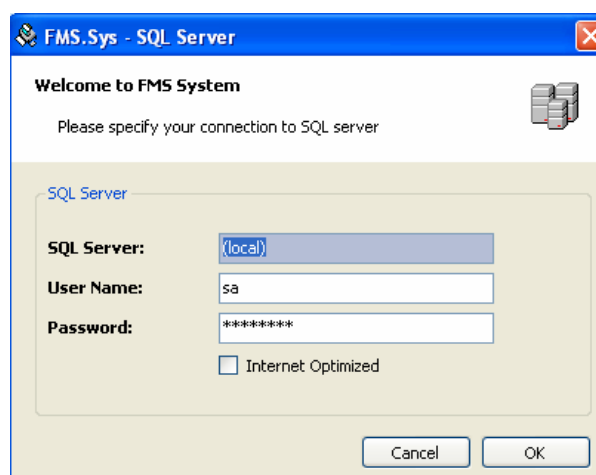
Minimal configuration of PC for FMS.Sys is 100 MB free disc space, 512 MB RAM-a, Pentium IV processor, CD ROM, Windows 2000/XP/Vista operating system.

FMS.Sys Installation:

After you insert CD, you will get an option to install FMS.Sys. Follow on-screen instructions. Depending on current state of your PC, additional components will be installed (.Net Framework 2.0, MDAC etc). After installation is completed you will have an icon on your Desk-top (FMS.Sys).

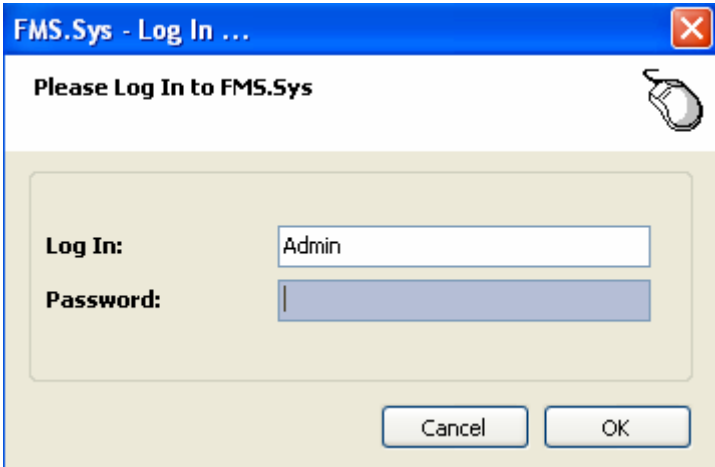
First start of FMS.Sys:

The first time you start FMS.Sys you will be presented with SQL Server connection windows.

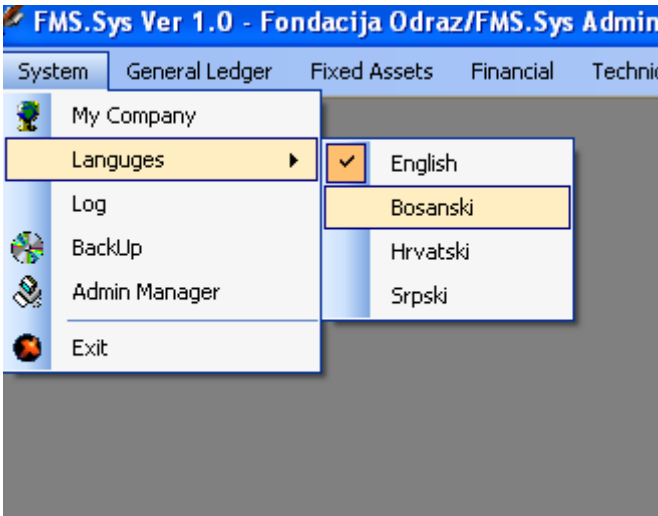


Type in SQL server name (from previous chapter). User Name is SQL Server user (default is sa – system account). If you installed MSDE2000 then the password should be „password“, and for SQL2005 password will be set during SQL 2005 installation. Internet Optimized option is you users accessing database through Internet. Remark: SQL username and

password should be changed by your system administrator in accordance with your security policy. Click on OK. If you are the first user accessing the database, FMS.Sys will create database for the first time. Then you will be presented with LogIn window:



First start already have default user Admin (no password) who is administrator of the application. Once you are in the system it is recommended to create a new user and change Admin's password. By default, the system will run using English language. If you would like to change the language, go to System/Languages.



Users:

Go to Codes/Users:

The 'Users' dialog box has three tabs: 'Basic Data', 'User Rights', and 'Payroll'. The 'Basic Data' tab is selected. It contains the following fields:

- Full Name: John Smith
- User Name: John
- Password: ****
- Language: English (dropdown menu)
- e-Mail: john@company.com
- Sound:

Buttons: Save, Cancel

Enter all fields for your new user. Navigate to tab User Rights and select rights for your new user (No Rights/Read-Only/ReadWrite) for each module. Payroll is optional and differs from country to country. Once you are done click on Save.

Licensing you copy of FMS.Sys

Navigate to Help menu/License, where you can find your Control Key:

The 'License' dialog box contains the following text and fields:

This is Demo version of the program. Demo version is fully functional version of the program, except it will let you post 50 items in General Ledger.

Control Key: 6389063626835382145382

License: [Empty field]

[Try to license OnLine](#)

Buttons: Exit, Accept

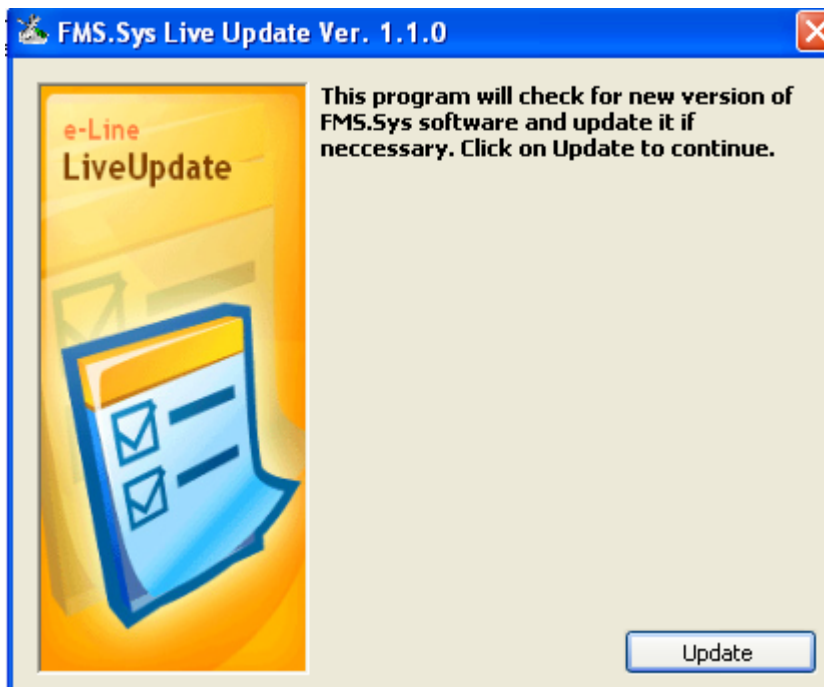
Send this control key to our email address and you will receive license key back (copy/paste). Once you get the mail, copy it to License field (or copy/paste) and click on Accept. You should get an message confirming your copy of FMS.Sys is licensed (You can do this on any client on your LAN connected to SQL Server). Remarks: FMS.Sys is installed, by default, as Demo version. This version is fully functional but it has limitations regarding number of records you can post within General Ledger etc. Once you purchase FMS.Sys, you will receive license key, which should be entered in above window and then you can continue to work without any limitation.

LiveUpdate:

LiveUpdate is module which updates your copy of FMS.Sys to the newest version available. From time to time, you will receive an email about new version of FMS.Sys, with detailed descriptions of new features. Once you receive such mail, navigate to Help Menu/Live Update... and follow on-screen instructions.



If needed, a new window will appear (FMS.Sys will close). Click on Update:



After updating is done, FMS.Sys will automatically start (usually with the message “Updating database...Please Wait...”). Once database is also updated, you can continue to work with FMS.Sys.

Initial Setup of FMS.Sys

After you are done with user creation, it is necessary to setup FMS.Sys with basic information.

My Company

Manu System/My Company:

You will find default project already created. You should Modify this project and set data according to your real project. If you have additional project, click on New and add new project.

Codes, Sources of Funds:

Project	Code	Name English	Name Local
LDP	1	IDA 39659 BOS	IDA 39659 BOS
	2	Government for 39659 BOS	Vlada za 39659 BOS

Select project from the left list. Click on New to add a new Source of Funding (usually projects have IDA loan Number XXXX, and Government as sources of funding). Repeat this process if you have more then one project.

Codes, Chart of Accounts:

Account	Name (Local)	Name (English)	Account Type
0	SREDSTVA	ASSETS	
00	OBJEKTI I STVARI	BUILDINGS AND EQUIPMENT	
000	NEKRETNINE	BUILDINGS	
002	OPREMA	EQUIPMENT	
0021	TRANSPORTNA SREDSTVA	TRANSPORTATION ASSETS	
00211	Terenska Vozila	Field Vehicles	
00212	Putnička Vozila	Vehicles	
0022	UREĐAJI I INSTALACIJE	EQUIPMENT AND INSTALATIONS	
00221	Telefonski uređaji	Phone Equipment	
00222	Klima Uređaji	Air-Conditioning Equipment	
00223	Računarska Oprema	IT Equipment	
00224	Kopir Aparati	Copiers	
00225	Video Oprema	Video Equipment	
0023	INVENTAR	INVENTORY	
00231	Uredski Namještaj - drveni	Office Furniture - wooden	
00232	Uredski Namještaj - metalni	Office Furniture - metal	
00233	Kasa Metalna (sef)	Petty Cash - Metal	
0024	ALAT	TOOLS	
00241	Računske mašine	Calculators	
00242	Pisače Mehaničke Mašine	Typewriters	
0025	OSTALA OPREMA	OTHER EQUIPMENT	
00251	Usisivači	Vacum Cleaners	
00252	Ostalo	Other	
009	ISPRAVKA VRIJEDNOSTI	ACCUMULATED DEPRETIATION	
00910	Ispravka Vrijednosti Transportni...	Accumulated Depreciation Vehicles	
00920	Ispravka Vrijednosti Uređaja i In...	Accumulated Depreciation	
00930	Ispravka Vrijednosti Inventara	Accumulated Depreciation of Inv...	
00940	Ispravka Vrijednosti Alata	Accumulated Depreciation of Tools	
00950	Ispravka Vrijednosti Ostale Opre...	Accumulated Depreciation Other ...	
01	NEMATERIJALNA DOBRA	INTANGIBLE ASSETS	
010	NEMATERIJALNA DOBRA	INTANGIBLE ASSETS	
013	OSTALA NEMATERIJALNA STAL...	OTHER INTANGIBLE ASSETS	

FMS.Sys will initially be installed without chart of accounts. You can find, on our web site, several charts of account (BH). You can import such chart of accounts as follows: download

chart of accounts on your desktop. Go to Codes, Chart of Account and press F12. Browse to txt file you just downloaded and click on Open. Chart of accounts will be imported.

To add a new account, click on New. If you which to modify an existing account click on Modify. When adding/modifying certain account it is very important to select correct Account Type.

The screenshot shows a window titled "Chart of Accounts" with a light beige background. On the left side, there are labels for "Account:", "Name (Local):", "Name (English):", "Account Type:", and "Project:". The "Account:" field has a text box with "10302". The "Name (Local):" field has a text box with "Specijalni Račun UniCredit Banka - EC Grant". The "Name (English):" field has a text box with "Special Account UniCredit Banka - EC Grant". The "Account Type:" field has a dropdown menu with "FMR Account" selected. The "Project:" field has a dropdown menu that is open, showing a list of projects: CDP II, EC GRANT, ESFR, IFAD II, KHIN, ODRAZ, and PRLZ. At the bottom right of the window, there are two buttons: "Save" and "Cancel".

1. **Suppliers.** This account is used for accounts payable. If you have more than one project, you can add more supplier's accounts or one just one account since during posting process you will be able to separate suppliers using field Project regardless if you use only one supplier's account.

2. **Customer.** This account is used for accounts receivable. This is not that common for the World Bank project but it can happen. This type of account is similar to Suppliers.

3. **FMR Account.** This is the most important type of account. These accounts are used for FRM accounting using cash model. You should select all bank accounts (petty cash) as FMR account.

4. **Direct Commitment** is special kind of FMR account. It is used to record direct payments from Credit account directly to suppliers. This is sub-account to your Credit account is Washington.

All other accounts are local account and their Account Type should be left blank. You can also exclusively (if you have more projects) assign a project to your account. This is recommended for bank accounts, while local accounts can be shared among different projects.

Direct Commitment Example: If you have direct payment to supplier A in a amount of 1000 units, your Journal would be:

DC Account (transaction 1)/Income

Supplier/DC Account (transaction 5)

This account's balance should be always 0.

Codes, Journal Types:

There are already some systems Journal Types which can not be changed (depreciation, salaries, opening balance etc.). Other Journal Types should be entered in accordance with bank accounts of your project (Account Statement for XX Bank, Account Statement for Special Account, Invoices etc.)

Journal Code	Name (Local)	Name (English)
AAAA	Test	Test
AMRT	Amortizacija	Depreciation
BLDE	Balagajna Devizna	Petty Cash Foreign Currency
BLKH	Blagajna KM- KHN	Petty cash- KHN
BLKM	Blagajna KM- Odras	Petty cash - Local currency
FACD	Fakture CDP II	Invoices CDP II
FAEC	Fakture EC Grant	Invoices EC Grant
FAIF	Fakture IFAD II	Invoices IFAD II
FAKH	Fakture KHN	Invoices KHN
FAOD	Fakture Odras	Invoices Odras
FAPV	ULAZNE FAKTURE PV	INVOICES PV
FPCD	Fakture PROJEKTNE CDP II	Invoices PROJECT CDP II
FPPV	FAKTURE PROJEKTNE PV1	INVOICES PROJECT PV1
IHCD	Izvodi Unicredit Banka CDP II-V...	Account Unicredit Bank CDP II-...
IHIF	Izvodi Unicredit Banka IFAD	Account Unicredit Bank IFAD
IHOD	Izvodi Unicredit Banka Odras	Account Unicredit Bank Odras
IRCD	Izvodi Raiifeisen Bank CDP II	Account Raiifeisen Bank CDP II
IZVB	Izvod Volks Bank KHN	Acc. Statement Volks Bank KHN
NAKH	Raspored troškova KHN	Activity - KHN
OBPR	Obračun obaveza projekata	Calculation of project liabilities
OBRA	Obračun	Calculation
PLAC	Plaće/Plate	Salaries
POST	Došteda Stanje	Opening Balance

Codes, Expenditures:

Expenditure Category (English)	Expenditure Category (Local)
1. WORKS	1. RADOVI
2. GOODS	2. ROBA
3. CONSULTANTS	3. KONSULTANTI
4. OPERATING COST	4. OPERATIVNI TROŠKOVI

Expenditure (English)	Expenditure (Local)
Consultants Foreign	Konsultanti Strani
Consultants Local	Konsultanti Lokalni

Define Categories and Expenditures you will use in the system. Depending on your project or projects, some categories and expenditures can be shared among projects (for example Local Consultants). Option Expenditures/Percentages is used to specify percentage (eligible) for certain expenditures (for project/date)

Codes, Activities:

Define activities by project/component (Project, Component, Activity):

Project	Component English	Component Local
CDP II	I. SUB PROJECTS CDP II	I. POD PROJEKTI CDP II
EC GRANT	II. OPERATING COST CDP II	II. OPERATIVNI TROŠKOVI CDP II
ESFR		
IFAD II		
KHN		
ODRAZ		
PRLZ		
PV1		

Code	Activity English	Activity Local
192	Rural Road Repair	Sanacija lokalnih puteva
193	Street Repair	Sanacija ulica
194	Sewage Systems	Kanalizacioni sistemi
195	Water Supply Systems	Sanacija vodovoda
203	Public Buildings	Javne Zgrade
220	Other	Ostalo
221	Power Lines	Elektro Mreže

Buttons: New Category, Modify Category, Delete Category, Print, Exit

After you define all key codes, you are ready to post in General Ledger (you will also need Partners but you can add them while you post)

General Ledger, Data Entry

When you open this window you will be presented with journals which are not posted. Down/left you can check to get all posted journals (these journals can be only viewed/printed – if you need to change data on already posted journal, use option General Ledger/Return)

During data entry you can change/delete all items using New, Modify, Delete.

Journal Type:	BLKM	Petty cash - Local currency
Journal/Date:	22	15.4.2008
Account:	10011	Petty Cash -Odras
Project:	1	CDP II
Cost Center:	1	ODRAZ
Partner:	377	Emira Alikadić
Document/Date:	BL.IZV.22/08	15.4.2008
Debit:	0,00	
Credit:	294,99	
Description (Local):	TROŠKOVI GORIVA	
Mirror Account:		
Description (English):	FUEL	
Contract:		
Transaction:	5	Expenditure
Source:	14	IDA CDP II (CDP II)
Expenditure:	8	Fuel SOE
Activity:	196	Operating Cost CDP II

During data entry, and depending on account type, type of transaction certain fields will be visible/hidden for easier data entry. Also, when you click Save, FMS.Sys will check all data entered and respond accordingly. Make sure to select Contract field since FMS.Sys can not check if this field should be required or not.

If you current item is expenditure (transaction 5) you will need to enter Source of financing, Expenditure and Activity. To make the whole system easier, all records are only kept in local currency. This is why special kind of expenditure transaction is interdicted (55 which is exchange rate differences). Also, Codes/Currencies is option where you can all your reporting currencies and exchange rates.

Data Entry, Step by Step

When you open this window, left list will show you a list to journals. Right list is a list of items for left selected journal. To add a new item for new or existing journal click on New (note: if you are continuing with posting last day journal which is not finished, you can select such journal (left list), select any item on the right list and Right-Click on New which will open New window with some info already entered).

Journal Type: Enter existing journal type or click on Journal type: link to select journal type from the list. If there is not journal type for your journal, go to Codes/Journal Type and add new journal type. If you click on link Journal Type: you will be presented with a new window (Find – Journal Types). Here you can filter journal types, sort etc. Once you find journal type you need select it and click on Transfer button (or simply double-click desired journal type).

Journal type will be transferred to your data entry window (note: all codes on this window work in similar matter).

Journal/Date: First field is journal number and second journal date. If you click on link Journal/Date, FMS.Sys will automatically find the next journal number and set the date to current date. These, off course, can be changed.

Remark regarding date fields. All date field can be entered using one of the following ways: for current year dates you can only enter month/day (or day/month depending on your regional settings) and year will be automatically added once you leave the field. For example if you which to enter June 6 or current year, you can enter: 6/6 or 6-6 or 6.6 or 6,6 or 6 6. If you have to enter previous year date then you have to enter year also (6/6/07 or 6-6-07 etc).

Account: You can enter account or you can click on Account: link to choose existing account (like journal type)

Remark: once you enter desired account, certain fields will be shown/hidden depending on account type.

Project: Every single transaction in the system has to have Project field. You can enter Project ID or click on Project: link to get list of available projects.

Partner: Use field Partner for accounts payable, receivable and FMR transactions (5).

Remark: Code/Partners is windows where you can add new partners

Document/Date: First field is number of document (such as invoice number, account statement number etc.) and second field is date of document.

Debit/Credit: You can not have one transaction having both sides. This is due to cash accounting which is important for FMR. Debit/Credit is entered only is local currency. You will be able to print any kind of report in any currency using Codes/Currencies option.

Note: If you are entering for example 500 USD on 5/5/07 you can do the following: Type 500 in Debit or Credit field. Click on Debit or Credit link and you will be presented with Currencies window. Here you can double-click on desired exchange rate and FMS.Sys will automatically recalculate 500 USD in LC depending on exchange rate you have selected. If such exchange rate does not exist, click on New in Currencies windows, add new date and exchange rate, click on Save, and then double-click on just added exchange rate.

Note: you do not have to add exchange rate for each day, just for dates when change in exchange rate occurs.

VAT yes/no: certain organizations have an option to ask for return on VAT for certain invoices. If such option existing, when you post Invoice and you enter supplier's account, you can enter VAT information which later, will be use to Return of VAT form.

Description (Local): describe your transaction in local language. You can use Codes/Descriptions to select description which constantly repeats.

Mirror Account: This option may be used for faster data entry. For example if you are posting invoice, you would post two items/accounts (expenditures local/suppliers). While typing in information for expenditures account you can enter supplier's account as mirror account. Once you save expenditure account, FMS.Sys will move mirror account to account field and switch Debit and Credit amounts.

Description (English): Description of transaction in English language. This field is not required but highly recommended for FMR account and accounts payable/receivable.

Contract: This is a very important field to connect financial data (invoices/payments) with tenders/contracts within Technical module of FMS.Sys. It is not required but for all FMR transactions of type 5 and Invoices it is necessary to enter appropriate contract code.

Remark: depending on your internal organizational structures, procurement department or similar enters tenders and contracts to the system which should be entered prior to process of posting invoices and payments.

Transaction: This is required field for all FMR accounts. It is used for classification of type of transaction we are entering.

Debit side transactions are:

- 1 – Income
- 11 – Interest and other type of income
- 3 – In

Credit side transactions are:

- 5 – Expenditure
- 55 – Exchange rate differences (minus if positive)
- 7 – Out

If for example we have replenishment of special account (100 LC):

100 LC Special Account / Income (local account)
Where, Special Account side would be Transaction 1.

If we are transferring funds from Special to Local Bank Account:
Calculative Account (transaction 3)/Special Account (transaction 7)
Local Bank Account (transaction 3)/ Calculative Account (transaction 7)

If we are making payment to supplier from whichever bank account
Supplier (transaction is not required)/Bank Account (transaction 5)

If our bank statement shows interests, we would post this as transaction 11 (special kind of transaction 1). This way total income would be 1+11 transactions but we would separate “real” transfers from Credit Account and Income which did not occur from Credit Account (Washington).

Source: Source of funding. For all FMR and Invoice (suppliers) transactions you should enter Source of funding since FMS.Sys will let you mix and pool funds from different sources of funding within one bank account. Even though this is possible it is not recommended.

Expenditure/Activity: These fields are required for FMR account and transaction 5 (expenditures) and in some cases for Invoices. If you select/enter Contract (if applicable) prior to this, expenditure and activity will be automatically transferred.

Once you enter all required fields click on **Save**.

Once you are done with all items for your journal click on Cancel.

Remark: You can stop working on certain journal and continue the next day. As noted, select such journal (next day) from left list, select any item on the right list and Right click on New button.

Once you are done with journal, click on Print button and print your journal. Then, click on Post to post your journal to General Ledger. Also, before posting make sure your journal is balanced.

Return (journal)

If you make a mistake and notice it after you have posted journal, go to General Ledger, Return and return journal you want to change.

Note: if your data influences Technical module (Tenders/Contract), this information will be automatically corrected within Technical module.

Customers and Suppliers

As stated in Chart of Accounts, if you mark your account as Suppliers, this account will be a base for accounts payable. So combination of such account and Partner code is all that is required to keep track on your suppliers (liabilities) and customers.

KUF: Kuf is local name for book of invoices. Here you can view all invoices and make certain changes without the need to return journal such as VAT information. But, if you need to change other data you will have to return the journal. This book of invoices can be printed as such or as form for Return of VAT.

Balance Sheet (Local Accounting)

This is general (accrual method) balance sheet which can be printed in any account length.

FIXED ASSETS

First it is required to define Nomenclatures.

Nomenclatures

Use this option to define nomenclatures for your fixed assets. You will use this information later when you start with fixed assets data entry.

Required fields:

Code: Automatically created

Name eng/loc: description of nomenclature in local and English language

Rate%: annual depreciation rate

Accounts:

Account: main general ledger account (purchase value)

Accumulated Depreciation

Depreciation: annual depreciation

Disposal

Once you are done click on Save.

Fixed Assets (Codes)

Once you are done with Nomenclatures, you are ready to enter codes for your fixed assets.

Fields:

Code: Automatically created

Reg.Number: Your own code for fixed asset. This field is not required (due to Code field) and if you do not enter it, FMS.Sys will copy Code to Reg.Number. Reg.Number is used for projects which already have some kind of code system for existing fixed assets.

Name loc/English: description of fixed asset in local and English language

Project: if you have multiply projects in your organization, you can assign fixed asset to corresponding project.

Nomenclature: choose nomenclature code from previous chapter (Nomenclatures)

Purchase date: this is important for deprecation.

Description: additional description (this is not required)

Check Disposed will be automatically selected for disposed fixed assets.

Once you are done, click on Save.

After you define fixed assets and nomenclatures, you can start entering fixed assets journals. If you already have fixed assets, you should first enter opening balance for such. All changes regarding fixed assets (opening balance, purchase, depreciation and disposal) are made in Menu Fixed Assets, Data Entry. Data entry is similar to data entry in General Ledger.

Purchase of Fixed Assets:

You can do this process in one of two ways. Once you receive an invoice for fixed asset(s) you can first enter this invoice in General ledger and then in Fixed Assets. But in order to speed up the process do the following:

1. If needed, define nomenclature for this fixed asset
2. In Fixed Assets, Fixed Assets Codes, define this fixed asset

3. Menu Fixed Assets, Data Entry, New
4. Like when entering data for General Ledger, enter journal number/date (this will be the same in General Ledger)
5. Enter fixed asset Code
6. Enter invoice number/date
7. Debit is purchase value
8. Credit is zero
9. Describe fixed asset English and local
10. Enter Suppliers code (Partner)
11. Supplier Account (accounts payable)
12. Enter VAT info if required
13. Save
14. repeat this process if you have more then one fixed asset on the invoice
15. Once done, click on Cancel
16. Print journal
17. Post Journal

Once you post this journal, go to General Ledger, Data Entry. You should have this invoice ready for posting into General Ledger. Print and Post.

Depreciation

You can calculate and post depreciation on monthly, quarterly, semi annually or annually. Whatever system you choose, go to Fixed Assets, Data Entry, click on Tools, choose Depreciation, enter From and To dates, and click on Accept. A new journal will be formed. Print and Post. After you post this journal, go to General Ledger, Data Entry. You should have this journal ready for posting into General Ledger. Print and Post.

Disposal

If you want to dispose one or more fixed assets, go to Fixed Assets, Data Entry, Tools, and Disposal. Check fixed assets you wish to dispose and click on Accept. A new journal will be formed. Print and Post this journal. After you post this journal, go to General Ledger, Data Entry. You should have this journal ready for posting into General Ledger. Print and Post.

Return (of journal for Fixed Assets).

Same as in General Ledger, you can return Journals for Fixed Assets. This option will only show journals which are made in Fixed Assets Module. Moreover, these journals will not be shown within Return option of General Ledger to avoid errors in the system.

Once you return journal within fixed assets module, same module in General Ledger will be deleted. Once you correct errors in your fixed assets journal, print and post and in general ledger you will again have this journal (corrected) ready for posting. Print and Post.

Small Inventory

This option is only for small inventory registry. Changes regarding small inventory are made directly in General Ledger.

FINANCIAL (FINANCIAL MODULE: FMR)

This module is for FMR accounting. All accounts (from chart of accounts) which are marked as FMR accounts or direct commitment will show here. This module greatly contains reports since all data entry is already done throughout General Ledger, Data Entry (except Budget).

Budget

According to last 2006 Handbook, there are some major changes regarding budget. Budget is done by source and by category (by quarter). Choose year and project from left side and enter annual data for selected (year and project) in LC (local currency).

TECHICAL (TECHICAL MODUL FMR-a)

Tenders

This is only option for data entry. This option is for making records about tenders/contracts.

First you will be presented with a list of tenders/contracts.

Tenders (326)									
Project:		<input type="checkbox"/> Contracted		Location:					
Name (English):				Contractor:					
Name (Local):				Remarks:					
				Cost Center:					
Code	Project	WB Code	Name (English)	Name (Local)	City	Supplier	Remarks		
202	CDP II	BA-CDP-NCB-487-W-07-805-3538...	Urban Sewage System - Bosanska Krupa	Izvođenje kanal. kolektora MZ Hodžinae...	Bosanska Krupa	JKP 10 JUL Bosan...	Stari projekat 6487		
203	CDP II	BA-CDP-NCB-203-W-08-805-3538...	Street Repair - Novi Travnik	Asfaltiranje dionice puta Trenica-Čaklet...	Novi Travnik	RUDNICI GIPSA d...	Otvaranje ponuda 28.		
204	CDP II	BA-CDP-NCB-204-W-08-805-3538...	Street Repair - Kreševo	Asfaltiranje putnih komunikacija - Kreše...	Kreševo	ASFALTI GRADNJA...	Objavljena terenska p		
208	CDP II	BA-CDP-NCB-269-W-05-805-3538...	Public Center - Cazin (OLD)	Izgradnja centra za društvene djelatnos...	Cazin	G.H.R.M. doo Cazin	6269 Radovi okončani		
209	CDP II	BA-CDP-NCB-350-W-05-805-3538...	Rural Road Repair - Novi Travnik (OLD)	Lokalni put Dulovo-D. Pečine - Novi Travnik	Novi Travnik	Linvoptevi d.o.o...	6350 Radovi okončani		
210	CDP II	BA-CDP-NCB-425-W-06-805-3538...	Cemetery Rehabilitation - Drvar (OLD)	Uređenje groblja i izgradnja kapele - Drv...	Drvar	Company VA-MA ...	Projekat u potpunosti		
211	CDP II	BA-CDP-NCB-492-W-06-805-3538...	Public Center - Zenica (OLD)	Ruhanim dnevi centar - Zenica	Zenica	VH-GRADNJA d.o....	6492 Radovi okončani		
212	CDP II	BA-CDP-NCB-212-W-08-805-3538...	Rural Road Repair - Donji Vakuf	Sanacija puta Londža-Bazen - Donji Vakuf	Donji Vakuf	RUDNICI GIPSA d...	Radovi u toku od 23.0		
213	CDP II	BA-CDP-NCB-213-W-08-805-3538...	Street Repair - Drvar	Sanacija ulica - Drvar	Drvar	MG MIND d.o.o. M...	U projektu sadržani i j		
214	CDP II		Street Repair - Drvar	Sanacija ulice 27. Jula - Drvar	Drvar		u projektu 213		
215	CDP II		Street Repair - Drvar	Asfaltiranje ulice Adić-G. Cesta-Vitče - Drvar	Drvar		u projektu 213		
216	CDP II		Street Repair - Drvar	Rekonstrukcija ulice Omladinska - Drvar	Drvar		u projektu 213		
217	CDP II	BA-CDP-NCB-217-W-08-805-3538...	Rural Road Repair - Dobretići	Lokalni putevi MZ Melina - Dobretići	Dobretići	KOMOTIN-INVEST ...	Licitacija objavljena 2		
219	CDP II	BA-CDP-NCB-219-W-08-805-3538...	Elementary School - Olovo	Osnovna škola Petrovići - Olovo	Olovo	HaeMeS doo Sara...	Licitacija objavljena 1		
221	CDP II	BA-CDP-NCB-221-W-08-805-3538...	Rural Road Repair - Vareš	Lokalni put Šimin potok-Zvijezda - Vareš	Vareš	HSPUTEVI doo	SERDA učestvuje u fir		
225	CDP II	BA-CDP-NCB-225-W-08-805-3538...	Rural Road Repair - Bužim	Lokalni put Kaukovići-Hrgar - Bužim	Bužim	Huremagić	Licitacija objavljena 1		
226	CDP II	BA-CDP-NCB-226-W-08-805-3538...	Culture Center - Bosnski Petrovac	Sanacija objekta Dom kulture - Bosanski...	Bosanski Petrovac	Bosanski Petrovac	Izvršena terenska prc		
229	CDP II	BA-CDP-NCB-229-C5-08-805-35381-SA	Rural Road Repair - Kreševo	Nadzor nad izvođ. radova proj.204	Kreševo				
231	CDP II	BA-CDP-NCB-231-C5-08-805-35381-SA	Rural Road Repair - Dobretići	Lok. putevi MZ Melina(Nadzor 217) - Dobretići	Dobretići				
232	CDP II	BA-CDP-NCB-232-C5-08-805-35381-SA	Rural Road Repair - Bužim	Put Kaukovići-Hrgar - Bužim - NADZOR	Bužim				
233	CDP II		Elementary School - Olovo	Izgradnja osnovne škole Petrovići(Nadzor219) ...	Olovo				
246	CDP II		Preporod - Gornji Vakuf Uskoplje	Opremanje KZB Preporod - Gornji Vakuf Uskoplje	Gornji Vakuf		28.3.2008 u prostorijame		
247	CDP II		Urban Sewage System - Gornji Vakuf Uskoplje	Kanalizacija upotrebljenih voda naselja Pačić Po...	Gornji Vakuf		pregled projektne dokume		
248	CDP II	BA-CDP-NCB-248-W-08-805-3538...	Street Repair - Gornji Vakuf Uskoplje	Rekonstrukcija (asfaltiranje) lokalnog p...	Gornji Vakuf	Linvoptevi d.o.o....	Radovi u toku od 16-0		
249	CDP II	BA-CDP-NCB-249-W-08-805-35381-SA	Urban Sewage System - Gornji Vakuf Uskoplje	Kanalizacija gradskih naselja Košute i Kamenice...	Gornji Vakuf		Licitacija objavljena 11-09		
251	CDP II		Urban Sewage System - Gornji Vakuf Uskoplje	Fekalna kanalizacija naselja Grnica - Gornji Vak...	Gornji Vakuf				
252	CDP II	BA-CDP-NCB-252-C5-08-35381-SA	Water Supply, Sewage, River Bed (SUPE...	Vodosnabdjevanje, Kanalizacija, Reg.Vo...	Federacija BiH	Zavod za vodopri...			
255	CDP II	BA-CDP-NCB-255-W-08-805-35381-SA	Hospital - Bosanska Krupa	Nabavka i ugradnja stolarije za Dom zdr...	Bosanska Krupa	ALIPLAST INŽINJ...	Treba obaviti terenski		
259	CDP II	BA-CDP-NCB-259-W-08-805-3538-SA	Walkway - Foča Ustikolina	Omladinska šetnica sa vodosnabdjevanje, Kanalizacija, Reg.Vodotoka (NADZOR) - F BiH	Foča Ustikolina		Objavljena licitacija 07.06		
260	CDP II		Local Community Building LC Cvilin - Foča Ustik...	Objekat MZ Cvilin - Foča Ustikolina	Foča Ustikolina		projektu dodati i projekat		
261	CDP II		Water Fountain - Foča Ustikolina	Česma MZ Cvilin - Foča Ustikolina	Foča Ustikolina		prebačen u projektat 260		
268	CDP II	BA-CDP-NCB-268-W-08-805-35381...	Rural Road Repair - Sapna	Rekonstrukcija puta Sapna-Kobilici - Sap...	Sapna	CPM BH d.o.o. Luk...	Početak radova 09.09		
269	CDP II		School Yard - Sapna	Uređenje školskog dvorišta Vitinica - Sana	Sapna				
270	CDP II		Rural Road Repair - Sapna	Rek. lokalnog puta za naselje Zaseok - Sapna	Sapna				
271	CDP II	BA-CDP-NCB-271-W-08-805-3538...	Buildings Repair - Bosansko Grahovo	Ured. platoa ispred doma kulture, OS i ur...	Bosansko Grahovo	COMPANI "RAD" ...	Licitacija objavljena u		
272	CDP II	BA-CDP-NCB-272-W-08-805-3538...	Rural Road Repair - Glamoč	Rekonstrukcija lokalnih puteva - Glamoč	Glamoč	MRKONIĆEPUTEVI...	Izvođač uveden u pos		
273	CDP II		Honey production development - Glamoč	Razvoj pčelarstva i proizvodnja - Glamoč	Glamoč				
274	CDP II		Power Line Repair - Drvar	Elektrifikacija sela Poljice i Motke - Drvar	Drvar				
275	CDP II		Street Lights Repair - Bosansko Grahovo	Rekonstrukcija ulične rasvjete - Bosansko Gra...	Bosansko Grahovo				
276	CDP II		Building of Bus Station - Bosansko Grahovo	Izgradnja autobuske stanice - Bosansko Grahovo	Bosansko Grahovo				
278	CDP II		Rural Road Repair - Klužac	Sanacija lokalnog puta R-410 naseljePomirj - Klužac	Klužac				
279	CDP II	BA-CDP-NCB-279-W-08-805-35381...	Street Repair - Klužac	Sanacija ulice Stari Grad - Klužac	Klužac	DIVEL d.o.o. Sans...	Licitacija objavljena 2		
280	CDP II		Rural Road Repair - Klužac	Sanacija pristupnog puta do igrališta MZ Velagi...	Klužac				
281	CDP II		Power Line Repair - Klužac	Elektrifikacija Starog Grada - Klužac	Klužac				
284	CDP II		Street Repair - Drvar	Asfaltiranje ulica u MZ Bastasi - Drvar	Drvar				
285	CDP II		Street Repair - Drvar	Asfaltiranje ulica u MZ Drvar Grad - Drvar	Drvar				
286	CDP II		Street Repair - Drvar	Asfaltiranje ulica MZ Šipovljani - Drvar	Drvar				
290	CDP II		Local government training - Communications	Trening o lokalnoj upravi - Komunikacije	Sarajevo				

On the top of the window you can enter various filters. If you wish to view only contracted (signed) tenders (Contracts) check Contracted.

Remark: main difference between Tender and Contract is: Contract is signed tender.

If you want to add new (or modify existing) tender click on new (modify).

Basic Data | Financial Data | Financing Amounts | Other Data | Monitoring

Project: CDP II

WB Code: BA-CDP-NCB-487-W-07-BOS-3538-SA 202

Name (English): Urban Sewage System - Bosanska Krupa

Name (Local): Izvođenje kanal. kolektora MZ Hodžinac - Bosanska Krupa

Partner: JKP 10 JUL Bosanska Krupa

City: Bosanska Krupa

Expenditure: Works Unit: Quantity: 0,00

Activity: CDP II-Sewage System Hodžinac - Bosansk

Contract Type: NCB

Cost Center: ODRAZ

Actual Date: 3.7.2006 Planned Date: 3.7.2006

No Date: 21.6.2007 21.6.2007

Signed: 27.6.2007 27.6.2007

Completed: 7.2.2008

Archived:

Cancelled:

Fond: 59.036,14 User: Aziz Hatibović

Stari projekat 6487

Save Exit

Enter basic data about tender. Field Signed will promote tender into contract.

WB code is the World Bank code formed as follows:

BA-CDP-NCB-202-W-02-BOS-3538-SA

BA – Bosnia (country)
CDP – Project CDP
NCB – National Competitive Bidding
202 – Contract Number
W – Works
02 – Year (2002)
BOS-3538 – main source of financing (loan number)
SA – location (Sarajevo)

Financial Data:

(202) BA-CDP-NCB-487-W-07-BOS-3538-SA - Urban Sewage System - Bosanska Krupa

Basic Data | Financial Data | **Financing Amounts** | Other Data | Monitoring

Contract Value: 50,490,72
 Annex: 8,545,42
 Total Value: 59,036,14

Journal	Date	Invoiced	Paid	Description	Activity
POST - 1	26.12.2007	3,496,42	0,00	I Invoice 487	Sewage Sy...
POST - 2	1.1.2008	34,964,81	0,00	Opening Balance O...	Sewage Sy...
IRCD - 5	16.1.2008	0,00	34,964,81	I stage payment 49...	Sewage Sy...
FPCD - 1	7.2.2008	14,982,39	0,00	FINAL 487	Sewage Sy...
VBCD - 1	11.2.2008	0,00	3,496,42	FINAL 487	Sewage Sy...
SRCD - 1	18.3.2008	0,00	14,982,39	interest income	Sewage Sy...
		53,443,62	53,443,62		

Journal	Date	Transfer	Description
VBCD - 1	11.2.2008	3,496,42	FINAL
		3,496,42	

Not Invoiced: 5,592,52
 Not Paid: 0,00
 Contract Liabilities: 5,592,52
 Default SOE/SS: SOE
 Warning:

Save Exit

This is where you enter Contract Value of the contract (LC) and annexes. Information about Invoiced and Paid value will come automatically from General Ledger.

Option Default SOE/SS if for General Ledger data entry, and Warning is also for data entry in General Ledger (such as “Make sure activity is correct”).

Financing Percentages/Amounts:

This is to define percentages or amounts (depending on System, My Company, Custmization) for contracted value. For example, if contract value is 100,000 LC, and IDA will finance 80% and Government 20%, this is where you would enter 80 and 20 so the system knows what is expected amount and percentage of each source.

Other Data

Other data is option where you can define certain data depending on character of the project. For example, if you have two projects (local infrastructure and microcrediting) which keep track on completely different set of data, you can (Codes, Other Data) define different sets of data for these two projects.

PAYROLL (SALARIES) – Federation BH

Time Sheets

Each logged in user can enter information amount his/hers hours spent at work. This can be used as a base for salary calculation.

Salaries (Federation BH)

FMS.Sys only does salary calculation for Federation BH (due to different systems in different countries). If you wish to have this module for your country, you will have to contact eLine and enter negotiations for such module.

TOOLS

Payment orders

This is a help module for creation of Payment orders (according to WB template). If you decide to use this option, go to Partners and enter all required information (bank).

Payment orders local (virmani) – Only for Bosnia and Herzegovina

REPORT WIZARD (Financial and Technical)

The screenshot shows the 'Report Wizard' application window. It features a grid of filter categories, each with a list of items and checkboxes. The categories and their items are:

- Project:** CDP II, EC GRANT, ESFR, IFAD II, KHN
- Status:** Received, No Date, Signed, Completed, Archived
- Cost Center:** ODRAZ
- Expenditure:** Works, Goods Foreign, Goods Local, Consultants Foreign, Consultants Local
- Component:** 01. Manastir Žitomislčići, 02. Sabrona crkva Mostar, 03. Cvrka sv. Ante Padova..., 04. Zgrada AVNOJ-a Bihać, 05. Stambeni objekti Kreševo
- Activities:** Operating Cost ODRAZ, Sewage System Hodžinac - ..., Sewage System Pajić Polje - ..., Sewage System Košute and..., Sewage System Grnica - Go...
- Partners:** -Not Signed-, "KOV-GRAD" doo Bužim, A2 d.o.o. Jajce, AECD Projektni studio d.o.o..., ALUPLAST INŽINJERING
- Locations:** Bihać, Bosanka Krupa, Bosanski Petrovac, Bosansko Grahovo, Breza
- Contract Types:** -Not Signed-, SNCB, Direct Contracting, Force Account, NCB

At the bottom, there are radio buttons for 'Details' (selected) and 'Totals'. A 'Currency:' dropdown menu is set to '<KM>'. A 'Group' list on the right includes: Project, Status, Cost Center, Expenditures, Component, Activities, Partners, Locations, and Contract Types. 'Print' and 'Exit' buttons are located at the bottom right.

Both financial and technical modules have a powerful reports creation tool called report wizard. This option can be used to filter and group various information and create all kinds of reports.